

Please note title  
clause 1 "Parochial Charities".

County—MIDDLESEX.

Ancient Parish—STAINES.

Charities—LOANE and others.

H.  
66,745.

Stamp 10s.

Scheme including appointment of Trustees.

## CHARITY COMMISSION.

In the matter of the following Charities, in the Ancient Parish of STAINES, in the County of MIDDLESEX :—

1. The Charity of NATHANIEL LOANE, founded by will dated the 22nd July 1625 ;—
2. The Charity of JOHN ARWOOD, founded by will dated the 14th November 1681 ;—
3. The Charity of WILLIAM STEERE, founded by will dated the 22nd November 1701 ;—
4. The Charity of THOMAS HEAMES, founded by will dated the 3rd December 1705 and —  
comprised in a Scheme of the Charity Commissioners of the 25th August 1899 ;
5. The Charity of RICHARD BUTTON, founded by will dated the 31st August 1797 ;—
6. The Charity of JOHN BERRYMAN, founded by will dated the 24th February 1806 ;—
7. The Charity of ANTHONY WELLS, founded by will dated the 10th October 1836 ;—
8. The Charity of GEORGE FOURNIER, founded by will dated the 21st July 1837 ;—
9. The Charity of MARTHA TOWSE, founded by will dated the 26th April 1842 ;—
10. The Charity of WILLIAM PATTEN, founded by will and codicil proved at Northampton—  
on the 1st April 1876 ;
11. The CHARITY OF MARY ANN PEARCE, INCLUDING THE AUGMENTATION  
FUND AND THE AUXILIARY ENDOWMENTS OF CHARLES WALLACE,  
MISS POPE'S TRUSTEES AND ELIZA MARIA HARRIS, regulated by a Scheme  
of the Charity Commissioners of the 5th March 1915 ; and

In the matter of the Charitable Trusts Acts, 1853 to 1939.

The Board of Charity Commissioners for England and Wales  
do hereby Order that the following Scheme be approved and established as the Scheme for  
the regulation of the above-mentioned Charities :—

### SCHEME.

1. *Administration of Charities.*—The above-mentioned Charities and the endowments thereof specified in the schedule hereto and all other the endowments (if any) of the Charities shall be administered and managed subject to and in conformity with the provisions of this Scheme under the title of The Parochial Charities by the body of Trustees hereinafter constituted.

### TRUSTEES.

2. *Trustees.*—The body of Trustees shall consist when complete of eight competent persons being—

- One Ex-officio Trustee,
- Five Representative Trustees and
- Two Co-optative Trustees.

3. *Ex-officio Trustee.*—The Ex-officio Trustee shall be.

The VICAR for the time being of the Ecclesiastical Parish of St. Mary, Staines.

4. *Representative Trustees.*—The Representative Trustees shall be appointed by the Urban District Council of Staines upon the nomination of the Councillors for the time being representing the Staines Ward of the Urban District of Staines. Each appointment shall be made for a term of

four years at a meeting convened and held according to the ordinary practice of the council. The chairman of the meeting shall cause the name of each person appointed to be notified forthwith to the Trustees or their Clerk. The person appointed may be but need not be a member of the council.

5. *First Representative Trustees.*—The first Representative Trustees shall be appointed as soon as possible after the date hereof and their names shall be notified to the said Vicar on behalf of the Trustees. At the end of two years from the date of the appointment of the first Representative Trustees if more than three remain Trustees two of them to be determined by lot if necessary shall go out of office but shall be eligible for re-appointment.

6. *Co-optative Trustees.*—The Co-optative Trustees shall be persons residing or carrying on business in or near Staines.

7. *First Co-optative Trustees.*—The following persons shall be the first Co-optative Trustees and subject to the provisions hereinafter contained for determination of trusteeship shall be entitled to hold office for the following periods respectively :—

HERBERT WALTER GREEN, of Moorside, 48 Sidney Road, Staines, Retired Works Cashier, for five years from the date of this Scheme ;

CHARLES HOLDER, of 21-23 Thames Street, Staines, Newsagent, for three years from the date of this Scheme.

8. *Future Co-optative Trustees.*—Every future Co-optative Trustee shall be appointed for a term of five years by a resolution of the Trustees to be passed at a special meeting.

9. *Declaration by Trustees.*—No person shall be entitled to act as a Trustee whether on a first or on any subsequent entry into office until after signing in the minute book of the Trustees a declaration of acceptance and of willingness to act in the trusts of this Scheme.

10. *Determination of trusteeship.*—Any Co-optative Trustee who ceases to be qualified as aforesaid, any Representative or Co-optative Trustee who is absent from all meetings of the Trustees during a period of one year and any Trustee who is adjudged bankrupt or makes a composition or arrangement with his creditors or who is incapacitated from acting or who communicates in writing to the Trustees a wish to resign shall cease thereupon to be a Trustee.

11. *Vacancies.*—Upon the occurrence of a vacancy the Trustees shall cause a note thereof to be entered in their minute book at their next meeting and in the case of a vacancy in the office of Representative Trustee shall cause notice thereof to be given as soon as possible to the said council. Any competent Trustee may be re-appointed. No vacancy in the office of Co-optative Trustee shall be filled until after the lapse of one calendar month from its occurrence.

#### MEETINGS AND PROCEEDINGS OF TRUSTEES.

12. *Ordinary meetings.*—The Trustees shall hold at least two ordinary meetings in each year.

13. *First meeting.*—The first meeting of the Trustees shall be summoned by the said Vicar or if he fails for two calendar months after the date of this Scheme to summon a meeting by any two of the Trustees.

14. *Chairman.*—The Trustees at their first ordinary meeting in each year shall elect one of their number to be chairman of their meetings until the commencement of the first ordinary meeting in the following year. The chairman shall always be eligible for re-election. If at any meeting the chairman is not present within ten minutes after the time appointed for holding the same or there is no chairman, the Trustees present shall choose one of their number to be chairman of the meeting.

15. *Special meetings.*—A special meeting may be summoned at any time by the chairman or any two Trustees upon four days' notice being given to all the other Trustees of the matters to be discussed.

16. *Quorum.*—There shall be a quorum when three Trustees are present at a meeting.

17. *Voting.*—Every matter shall be determined by the majority of votes of the Trustees present and voting on the question. In case of equality of votes the chairman of the meeting shall have a casting vote whether he has or has not voted previously on the same question but no Trustee in any other circumstances shall give more than one vote.

18. *Minutes and accounts.*—A minute book and books of account shall be provided and kept by the Trustees. All proper accounts in relation to the Charities shall be made out in each year and certified in such manner as the Charity Commissioners require and copies thereof shall be transmitted to the said Commissioners in compliance with the provisions of the Charitable Trusts Acts.

19. *General power to make regulations.*—Within the limits prescribed by this Scheme the Trustees shall have full power from time to time to make regulations for the management of the Charities and for the conduct of their business including the summoning of meetings, the deposit of money at a proper bank and the custody of documents.

20. *Clerk.*—The Trustees may appoint some fit person to be their Clerk and to hold office during their pleasure and may pay to him (not being a Trustee) such reasonable salary as they think fit.

#### APPLICATION OF INCOME.

21. *Expenses of management.*—The Trustees shall first defray out of the income of the Charities the cost of repairs and insurance and all other charges and outgoings payable in respect of the property of the Charities and all the proper costs, charges and expenses of and incidental to the administration and management of the Charities.

22. *Extraordinary Repair Fund.*—(1) Subject to any further Order or Orders of the Charity Commissioners a fund for the extraordinary repair, improvement or rebuilding of the Almshouse buildings belonging to the Charity numbered 11 above shall be provided and maintained as follows.

(2) The Trustees shall pay to the Official Trustees of Charitable Funds a yearly sum of not less than £30 out of the income of the Charities and the said Official Trustees shall invest the yearly sum so paid at compound interest in the purchase in their name to the credit of an account to be entitled Extraordinary Repair Fund of one or more of the stocks, funds or securities (other than real securities) authorised by law for the investment of trust funds.

23. *Benefit of Almspeople.*—The Trustees shall apply a sum not exceeding £50 a year out of the clear income of the Charities for the benefit of the Almspeople hereinafter mentioned in such manner whether by way of stipend or otherwise as the Trustees think fit.

24. *Benefit of poor.*—Subject as aforesaid the Trustees shall apply the clear yearly income of the Charities in making payments under one or both of the following heads for the benefit of such poor persons resident in the area of the Ancient Parish of Staines as the Trustees select for this purpose and in such way as they consider most advantageous to the recipients:—

(i) The supply of clothes, boots, blankets, fuel, medical or other aid in sickness, food or other articles in kind;

(ii) Temporary assistance in money, by way of loan or otherwise, in case of urgent need: Provided that income shall in no case be applied in relief of rates, taxes or other public funds or so that any person may become entitled to a periodical or recurrent benefit therefrom.

#### ALMSHOUSES AND ALMSPEOPLE.

25. *Almshouses.*—The Almshouses belonging to the said Charity numbered 11 and the property heretofore occupied therewith shall be appropriated and used for the residence of Almspeople in conformity with the provisions of this Scheme.

26. *Saving for existing Almspeople.*—Appointments of Almspeople under this Scheme shall be made without prejudice to the interests of the existing Almspeople.

27. *Number and qualifications of Almspeople.*—The full number of Almspeople shall be five or such number as the Charity Commissioners by Order prescribe from time to time. They shall be poor widows of good character of not less than 60 years of age who (except in special cases to be approved by the Charity Commissioners) have resided in the area of the Ancient Parish of Staines for not less than two years next preceding the time of appointment.

28. *Notice of vacancy.*—No appointment of an Almsperson shall be made by the Trustees until a sufficient notice of an existing vacancy, specifying the qualifications required from candidates, has been published in the area of the said ancient parish by advertisement or otherwise so as to give due publicity to the intended appointment but it shall not be necessary to publish a notice if a vacancy occurs within twelve calendar months after the last notice of a vacancy. Notices may be according to the Form annexed hereto.

29. *Applications for appointment.*—All applications for appointment shall be made in writing in such manner as the Trustees may direct to the Trustees or their Clerk. Before appointing any applicant to be an Almsperson the Trustees shall require her to attend in person unless she is physically disabled or the Trustees are of opinion that special circumstances render this unnecessary. Every applicant must be prepared with sufficient testimonials and other evidence of her qualification for appointment.

30. *Selection of Almspeople.*—Every Almsperson shall be selected under the following conditions :—

- (1) After full investigation of the character and circumstances of the applicants.
- (2) Where claims are equal preference shall be given to those applicants who have resided longest in the area of the said ancient parish.

For the purposes of this clause the Trustees may avail themselves of the services of any charity organisation society or other like agency.

31. *Appointments of Almspeople.*—Every appointment of an Almsperson shall be made by the Trustees at a special meeting.

32. *Records.*—The Trustees shall provide and keep a book in which shall be entered the name, age and description of every person appointed to be an Almsperson, the date of every appointment and the date and occasion of every vacancy. They shall also keep a register of all applications for appointment.

33. *Absence from Almshouses.*—No Almsperson shall be absent from the Almshouses for a period exceeding 72 hours without the consent in writing of the Trustees or their Clerk.

34. *Rooms not to be let.*—No Almsperson shall be permitted to let or part with the possession of the room or rooms allotted to her or, except with the special permission of the Trustees, to suffer any person to share the occupation of the same or of any part thereof.

35. *Removal of Almspeople.*—(1) The following persons may be removed from being Almspeople :—

- (a) Any Almsperson who in the opinion of the Trustees is guilty of insobriety, insubordination, breach of regulations or immoral or improper conduct ;
- (b) Any Almsperson who in the opinion of the Trustees no longer has the required qualifications ;
- (c) Any Almsperson who has been appointed without having the required qualifications ;
- (d) Any Almsperson who is suffering from mental or other disease or infirmity rendering her unfit to remain an Almsperson.

(2) Upon the removal of any Almsperson the Trustees shall take possession of the room or rooms occupied by her.

(3) Any Almsperson removed under section (1) of this clause on account of mental or other disease or infirmity, may, on recovery, be re-appointed without previous notice being given of the vacancy and need not have the qualification as to residence.

36. *Regulations.*—The Trustees may from time to time prescribe such reasonable regulations as they consider expedient for the government of the Almspeople, but so that the same shall not be at variance or inconsistent with any of the provisions of this Scheme, and by such regulations may provide that the Almspeople shall render such assistance to each other as is within their power.

#### GENERAL PROVISIONS.

37. *Investment of cash.*—All sums of cash now or at any time belonging to the Charities and not needed for immediate working purposes shall be invested (unless otherwise ordered) as soon as possible under the authority of a further Order of the Charity Commissioners in the name of The Official Trustees of Charitable Funds.

38. *Appropriation of benefits.*—The appropriation of the benefits of the Charities shall be made by the Trustees from time to time at meetings of their body and not separately by any individual Trustee or Trustees.

39. *Trustees not to be personally interested.*—No Trustee shall take or hold any interest in property belonging to the Charities otherwise than as a Trustee for the purposes thereof and no Trustee shall receive any remuneration, or be interested in the supply of work or goods, at the cost of the Charities.

40. *Questions under Scheme.*—Any question as to the construction of this Scheme or as to the regularity or the validity of any acts done or about to be done under this Scheme shall be determined conclusively by the Charity Commissioners upon such application made to them for the purpose as they think sufficient.

## FORM OF NOTICE.

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In the matter of the CHARITY OF MARY ANN PEARCE INCLUDING THE AUGMENTATION FUND, AND THE AUXILIARY ENDOWMENTS OF CHARLES WALLACE, MISS POPE'S TRUSTEES AND ELIZA MARIA HARRIS, being one of THE PAROCHIAL CHARITIES, in the Ancient Parish of STAINES, in the County of MIDDLESEX.

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Notice is given that a vacancy exists for an Almsperson of this Charity.

Poor widows of good character of not less than 60 years of age who have resided in the area of the Ancient Parish of Staines for not less than two years next preceding the time of appointment are eligible for appointment. Preference will be given to the applicant who has resided longest in the said area.

Application for appointment must be made in writing to

at

on or before the \_\_\_\_\_ 19 . Every applicant must state her name, address, age and occupation, and must be prepared to produce sufficient testimonials and other evidence of her qualification for appointment and, unless physically disabled, to attend in person.

*Note.*—In special cases to be approved by the Charity Commissioners persons who do not possess the prescribed qualification as to residence may be appointed if otherwise qualified.

Signed

Clerk to the Trustees.

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## SCHEDULE.

*Charity numbered 1 above.*

One equal twelfth part share or interest of and in the rents and profits of land with buildings thereon in the City of London known as 23 and 24 Old Bailey now let to Mitchells Ashworth Stansfield and Company Limited for the term of 21 years from the 25th March 1951 at the yearly rent of £4,000.

£375 17s. 6d. 2½ per cent. Consolidated Stock.

*Charity numbered 2 above.*

£40 2½ per cent. Consolidated Stock.

*Charity numbered 3 above.*

£40 2½ per cent. Consolidated Stock.

*Charity numbered 4 above.*

£208 2½ per cent. Annuities.

*Charity numbered 5 above.*

£100 2½ per cent. Consolidated Stock.

*Charity numbered 6 above.*

£200 2½ per cent. Consolidated Stock.

*Charity numbered 7 above.*

£111 17s. 9d. 2½ per cent. Consolidated Stock.

*Charity numbered 8 above.*

£2,016 0s. 6d. 2½ per cent. Consolidated Stock.

*Charity numbered 9 above.*

£178 2s. 11d. 2½ per cent. Consolidated Stock.

*Charity numbered 10 above.*

£52 16s. 8d. 2½ per cent. Consolidated Stock.

*Charity numbered 11 above.*

Five almshouse buildings with the sites and appurtenances situate on the south side of High Street in the Parish of Staines.

A piece of land situate opposite the said almshouse buildings.— see Exchange of 1755 (Inst 73, L5275)

A right of way along the road leading from the town of Staines to the said almshouse buildings on the south side.

£1,873 18s. 3 per cent. Savings Bonds, 1960-70.

£996 9s. 10d. British Transport 3 per cent. Guaranteed Stock, 1978-88.

Notes.—(1) The above-mentioned land or interest which belong to the said Charity numbered 1 is vested in The Official Trustee of Charity Lands.

(2) All the above-mentioned investments stand in the name of The Official Trustees of Charitable Funds.

(3) The freehold and leasehold lands and hereditaments belonging to the said Charity numbered 11 were vested in The Official Trustee of Charity Lands by an Order of the Charity Commissioners of the 6th January 1893.

Sold by an  
Order of the  
CC  
29/5/64  
for £4,000

Sealed by Order of the Board this 19th day of May 1953.

